

As a paralegal and the person responsible for implementing much of what attorneys determine is necessary in their cases, and as the person who has almost as much contact with the client as the attorney (and possibly more contact with documents, as well as financials and personal information), I was extremely interested in how to set up computers and maintain security while sharing information. The scope of the book is almost mind-boggling to me. I am in awe that Sharon, John and Michael were able to cover what appears to be everything in this one book. A small or medium-sized firm could use this book as a blueprint for setting up the computers, network, security, social media presence, and off-site working as well. With little IT knowledge, I understood all (almost all) of the information presented. The Solo and Small Firm Legal Technology Guide was eminently readable and not too technical. If most of this book made sense to me, then it is readable! It reminds me just how crucial our management of client data is. We deal with large quantities of data, numbers, secure information like SSNs and account numbers. I am often reminded that what Sharon Nelson, John Simek, Michael Maschke and Sensei (in general) touch, turns to IT perfection! The Solo and Small Firm Legal Technology Guide is no exception.

- Joanne Randa, Senior Paralegal, Cooper, Gray, Ginsburg PLLC