

**Book Review**

**Date: March 23, 2017**

**By: Charles Rothermel**

**Re: *2017 Solo and Small Firm Technology Guide – Critical Decisions Made Simple***

The *2017 Solo and Small Firm Technology Guide* is an essential reference for anyone running a law practice. Updated with the latest advances in legal technology, this comprehensive guide will help you maximize productivity, boost client satisfaction and operate more efficiently. The authors do not simply rank products, but arm you with the information needed to choose the best fit for your needs and practice style. Whether you need to upgrade your server, modernize document management and communication systems, or launch a social media campaign, this book is the next best thing to an expert consultation.

Equal attention is given to Mac and Windows systems, with broad coverage of hot topics like cloud computing, mobile security, and how to adapt to the booming electronic courtroom trend. The surprisingly conversational tone makes it easy to digest even complex technical issues. Intuitive organization let you jump straight to the pages you need. With each chapter, I discovered new tools and strategies to solve problems I did not even realize I had.

In hindsight, I would have been lost without this guide when I recently converted my practice from Mac to Windows. If I had not read the logical and straightforward breakdowns of must-have specifications in the chapters on Computers and Operating Systems, I would have wasted good money on an inferior system. Beyond the tech talk, the book is loaded with tips for saving money when purchasing software and equipment. The Productivity Software chapter also walked me through the best options for replacing my old legacy version of Adobe Acrobat. Also, for those purchasing or utilizing the guide later in the year, requesting the most current computer specification recommendations is as easy as sending an email.

Loaded with expert advice in layman's terms, this must-have guide will pay for itself many times over. Don't spend another dollar on technology for your practice until you read it.