As the practice management advisor for a bar association, members ask me technology questions. Tech talk can be overwhelming, and most lawyers want tech advice in bite-sized chunks. Like many lawyers, you may have uttered the words "just tell me what to buy." Fortunately, for over a decade, there's been a book that does just that, the Solo and Small Firm Legal Technology Guide.

Sharon and John have delighted legal audiences far and wide with their down-to-earth technology advice, which they successfully bring to the pages of this Guide. Lawyers wary of "techno-babble" are safe from it here. Their annual Guide flows with clear explanations of products and processes. Both Microsoft and Apple products are covered, recognizing that while Microsoft is still king in most law offices, many lawyers also like Macs. Full of practical wisdom, one of my favorite things about their Guide is their conversational style – their humor and personality shine throughout and make this a fun and easy read for lawyers.

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